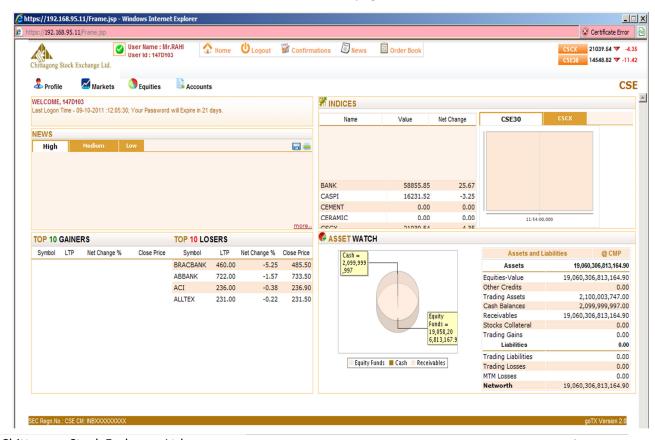
# **ITS MANUAL**

1. <u>Logon Screen:</u> The investor has to put the Investor ID and Password. Then click **Logon** button.



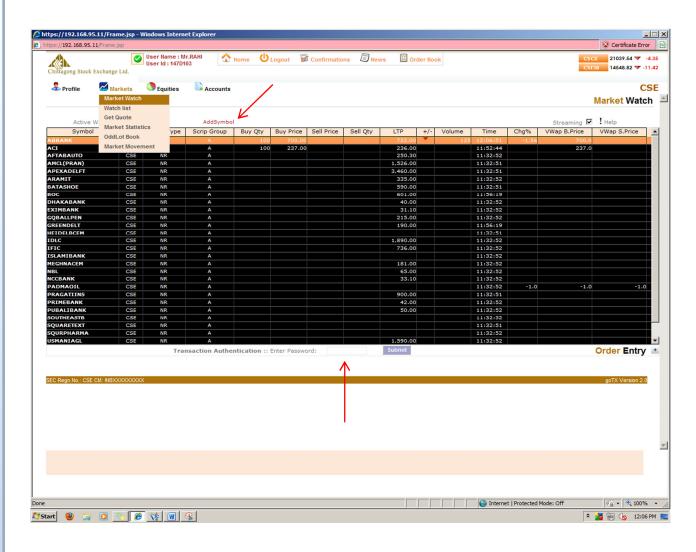
2. After login user will see the following screen. Users can get Top 10 Gainer/ Loser, Indices ,Market news & Other Financial informations from this home page.



## 3. Market watch / BBO:

Step1: Go to Markets -> Market Watch.

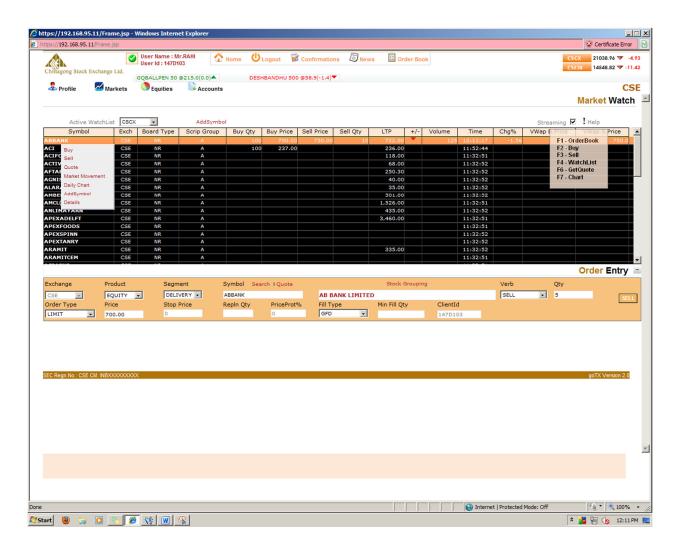
Step2: Go to Adsymbol and add scrip.



Then user has to verify the password again for authentication in the "Transaction Authentication" box.

## 4. To Put BUY / SELL Order:

Select a Scrip > Press F2 for Buy & F3 for Sell OR click the desired symbol and select buy/sell from the pop up menu.

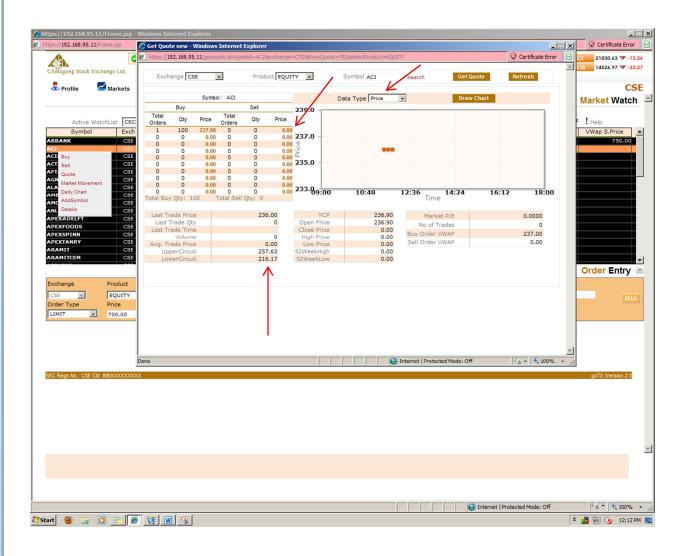


# 5. To Get Market Dept or BBO Depth:

Select a Scrip > double click

Or

click the desired symbol and select "Quote" from the pop up menu.

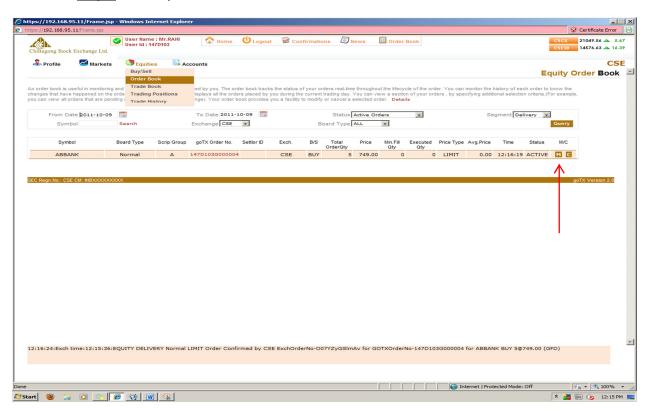


From the BBO depth user can see the 10<sup>th</sup> level BBO depth, various scrip informations and volume graph.

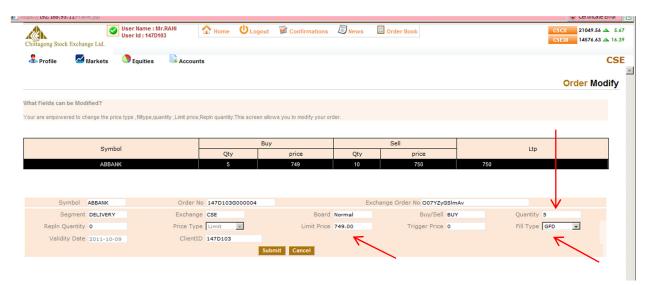
User can also place BUY/ SELL oreder from this BBO depth by clicking on the price of buy or sell side.

## 6. To See Pending Orders:

**Step1:** Go to Equites -> Order Book.



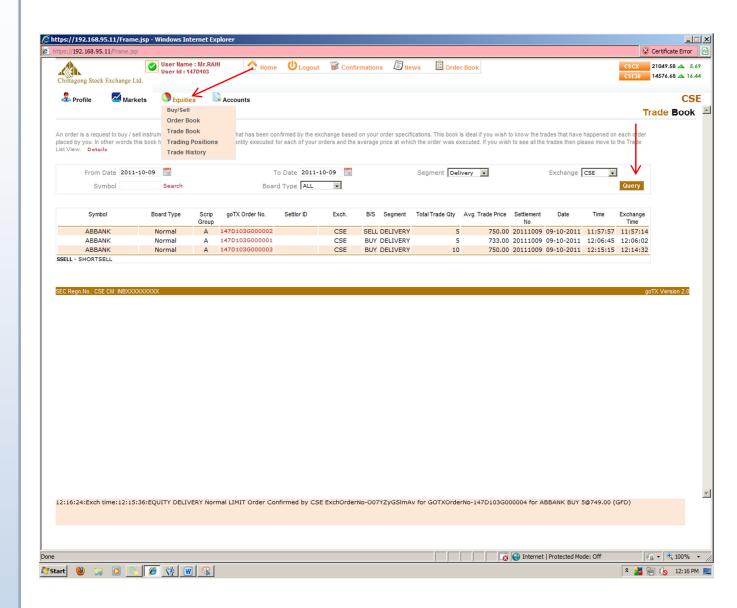
**Step2:** To modify any order Click "M" Button on the right side of a pending order. Then the following window will be visible.



After modifying the order click "Submit" button.

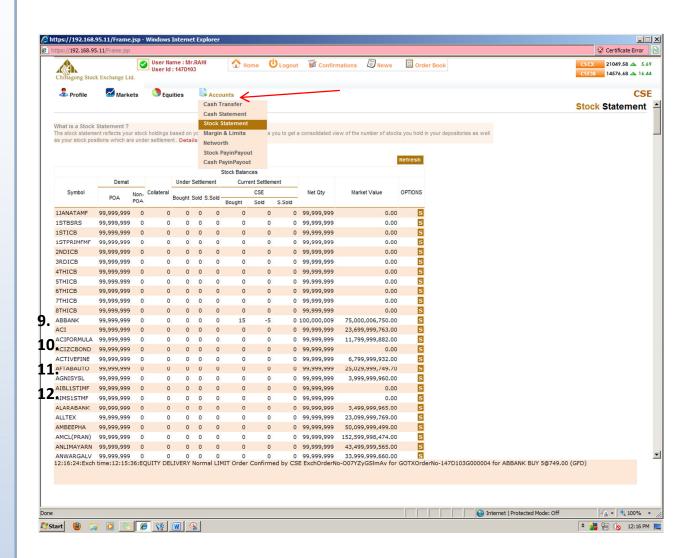
#### 7. To See Executed Orders:

Go to Equites -> Trade Book.



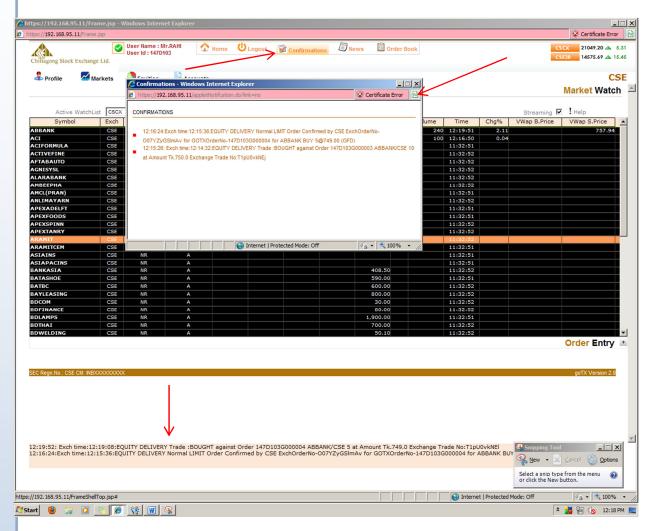
#### 8. To See Cash/Stock Statements:

Go to Accounts and select the desired submenu.



## 9.To See The Trade Confirmation:

Click on "Confirmation" menu and a new window will come and show all trade confirmation.



Order & Trade confirmations are also visible in the message center at the bottom of the page.

#### 13. ODD Lot Book:

**Step1:** Go To Markets -> Oddlot Book.

